Getting Ready For Project! Checklist



Social Media

	1112		
	Follow our Social Media Channels by cli	icking on the following logos 😛 👩 in	
Flights & Insurance			
	Request Flight quote from our flight provider <u>Kilroy</u>	Check if you need a transit Visa	
	Compare on Skyscanner / Expedia	Check baggage allowance	
	Book Travel Insurance	Check Passport is in date (minimum 6 months)	
Fundraising			
	Read Fundraising Advice in Portal	Plan Fundraising activiities (if needed)	
Pre-Departure Community			
	Join Facebook Group	Arrange a 'pre-departure' check in call with a TP team member (4-weeks before start date	
Pac	king		
	Read Kit List advice in portal including essential items	Medical Supplies	
	Familiarise yourself with the dress code in the portal	Spending Money	
	Rucksack/Suitcase		
Vaccinations			
	Call Doctors and book in - Hepatitis A and Typhoid		
Final Payment Make final payment - due 8 weeks before project starts			
Visa			
	Print copy of Passport Photo Page + Flight Itinerary N.B. if you land in Fiji 7 days or more before projects starts please let us know		
Project Prep			
	Download Volunteer handbook	Attend your online briefing webinar (3 weeks before project date)	
	Complete Pre-Departure Form		